



## Privacy Notice - Commercial Agreements

**UNIQA Insurance Plc / UNIQA Life Insurance Plc** (hereinafter referred to as "UNIQA" or "we") hereby provide information about your personal data that may be processed in the conclusion and performance of commercial agreements.

### What personal data do we process?

The personal data usually processed in relation to the conclusion and implementation of commercial agreements are as follows:

- Name and surname of legal representatives, their proxies, employees, and/or contact persons;
- Email and phone number of the above persons;
- Permanent or current address of the above persons.

### On what basis do we process your personal data?

The processing of your data is necessary for the performance of obligations under a commercial agreement.

### For what purposes will we use your data?

The personal data you provide will be used for the purposes of administering the agreement, including but not limited to:

- compliance with legislative requirements, including avoidance of conflicts of interest, corrupt practices, and obligations under the Anti-Money Laundering Act;
- establishing the proper representation of the contractual counterparty;
- keeping in touch with the counterparty and sending valid communications under the agreement;
- ensuring the protection of UNIQA against any legal claims lodged by you or third parties;
- congratulations on personal, professional, and other holidays.

### To whom can we share your personal data?

UNIQA respects and protects the confidentiality of your personal data. Subject to legal requirements, UNIQA may disclose your personal data to the following persons:

- Service providers and subcontractors. Such disclosures shall be made lawfully and as long as there is a legitimate reason to do so;
- Other companies in the UNIQA group: disclosure of personal data, in this case, is made in compliance with the applicable Bulgarian and European legislation.

### For how long do we keep your personal data?

- Your personal data will be kept for a period of 5 years after termination of the agreement.

### Your rights regarding your personal data?

Subject to Bulgarian law, you have the following rights in regards to your personal data processed by UNIQA:

1. to have access to your personal data processed by UNIQA and to obtain a copy thereof;
2. to be corrected if the data is inaccurate or incomplete;
3. to request that your personal data be erased when the pertaining conditions are met;
4. request that the processing of your personal data be restricted, in the cases specified by law;
5. to object to the processing of your personal data in the cases specified by law;
6. to exercise your right to data portability and request that your data be provided in a structured, commonly used, and machine-readable format;
7. where processing is based on your consent, to withdraw that consent at any time and without payment of any fees; and
8. to lodge a complaint with the Data Protection Commission.

Detailed information on the conditions and procedures under which you can exercise your rights can be found in the Policy on Exercising the Rights of Data Subjects of UNIQA on our website [www.uniqa.bg](http://www.uniqa.bg).

### How to contact us?

If you have any questions or complaints about this privacy notice or the ways and purposes for which we use your personal data, you can contact us at the following address: 1000 Sofia, 18, Todor Alexandrov Blvd., email: [info@uniqa.bg](mailto:info@uniqa.bg).

Our data protection officer is Svetlin Dandarinov, email: [dpo@uniqa.bg](mailto:dpo@uniqa.bg).